

# VPFA Updates

*Executive Council*  
*May 16, 2025*



# Faculty Support: Central website



This page has been created to share the most up-to-date administrative guidance with faculty, academic administrators and other members of the UMass Chan community during this uncertain time. Updates will be added as needed. Questions should be directed to the relevant office (e.g. Office of Faculty Affairs or Human Resources) or emailed to [advancingtogether@umassmed.edu](mailto:advancingtogether@umassmed.edu).



Guidance on budgets and related questions



Federal orders, actions and legal updates



FAQs and resources for faculty



Recent leadership announcements



Information about NIH grant administration and funding



Manager resources, EAP and more



International travel advice



Immigration & border policy special bulletin

*(login credentials required)*



# Faculty Support: Central website

Recent changes at NIH  
Administrative guidance for UMass Chan community (login required)

[Alumni](#) | [Chancellor](#) | [ForHealth Consulting](#) | [Departments & Centers](#) | [Human Resources](#) | [Library](#) | [MassBiologics](#) | [Strategic Plan](#)



Advancing  
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*The academic partner of UMass Memorial Health*

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Leading and innovating in  
education, research, health care  
delivery and public service

# Faculty Support: Tenure Clock Extension



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Office of  
Faculty Affairs

All faculty on the tenure track will be granted an **automatic one-year extension** to their probationary period unless they formally request to opt-out of this extension and be considered for tenure at the time of their currently assigned Tenure Decision Year. At the end of the automatic one-year extension, upon request, the faculty member is welcome to extend for an additional year (two-years total extension).

# Faculty Support: Drop-In Group

To support our faculty community, we are holding a weekly Faculty Support Drop-In Group, a safe space to connect, share experiences, and access resources in a supportive environment.

This virtual group is **open to all faculty members** and provides an opportunity for informal discussion, mutual support, and guidance. Whether you're seeking strategies for navigating challenges, looking for community, or simply needing a place to talk, we welcome you to join us.

**Wednesdays** (started March 26) **12:00-1:00pm**

Facilitated by Dr. Mary Ahn, Vice Provost for Faculty Affairs





# Announcements: WFC Awards Ceremony



## Women's Faculty Committee Awards Ceremony

May 22 | 11:30am-1:00pm

The UMass Chan Women's Faculty Committee Awards, presented in collaboration with the Office of Faculty Affairs, honor the remarkable achievements of our faculty members with a focus on gender equity and empowering women and people of other minoritized gender identities in medicine, nursing, and science. The awards honor individuals who have demonstrated excellence in education, community service, scientific achievement, and patient care. *We welcome all UMass Chan faculty to attend the virtual Awards Ceremony regardless of sex or gender identity.*



Luncheon will be a **hybrid event with virtual and in-person options** for participation

*Refreshments funded by a generous donor*

# Announcements: JFDP AY26

The Junior Faculty Development Program **application for 2025-26 opens on June 1!**

**All faculty** from all UMass Chan schools and campuses who are at the level of Instructor and Assistant Professor, are eligible to apply.

Applications are due **July 15, 2025**.

*Please note that for the 2025-2026 academic year, the JFDP will be accepting one participant per academic department (multiple applicants may apply). There will be no program fee for the 2025-2026 academic year.*



# Faculty Development- Upcoming APR Trainings

Annual performance reviews for clinical faculty open in early June 2025 (deadlines in late August).

Two live 1-hour Zoom training sessions **for faculty**.



12:00-1:00pm



7:00-8:00am





# Faculty Development- Upcoming APR Trainings

Annual performance reviews for clinical faculty open in early June 2025 (deadlines in late August).

Two live 1-hour Zoom training sessions **for Chairs/Supervisors**.



3:00-4:00pm



7:00-8:00am



# Interfolio Trainings: Inclusive Learning

In addition to LIVE Zoom trainings:

- Videotaped Zoom sessions
- Job Aid handouts online
- Mini videos on “helpful tips”
- Intuitive... to a point

OFA Open Office hours:

- Thursdays 12-1 pm via Zoom



# Faculty Development- Upcoming



## **Advocating for Academic Medicine**

**May 27 | 12:00-1:00pm**

This virtual session will address the basics of faculty advocacy in a time of uncertainty. Learn about strategies and tactics to best communicate the value of academic medicine; how to identify your audience, clearly communicate your message to policy makers and connect it to their agency priorities or constituents' interests. Resources from the UMass Chan Office of Community and Government Relations will be discussed.



# Faculty Development- Upcoming



## **Workshops 101: How To Design & Deliver Engaging Workshop Experiences**

**June 24 | 12:00-1:00pm**

This virtual session will cover the basics of workshop design and delivery including pacing, activity creation and integration of didactics. We will discuss strategies for keeping participants engaged and creating useful workshop experiences that meet learning objectives. Special attention will be paid to designing and delivering workshops that work for in-person or virtual contexts.



# Faculty Development- Upcoming



## **\*NEW\*** Summer Scholarship Writing Circles

**Mondays in June & July | 12:00-1:00pm**

Have you been putting off that scholarly project?

Have you had difficulty making time to write?

Summer Scholarship Writing Circles provide the space and time for you to make progress on that paper, presentation or curriculum. The hybrid (in-person and virtual) sessions will consist mostly of quiet writing time, with an opportunity to get support from your faculty peers. Hold yourself accountable by registering and putting these brown-bag sessions on your calendar today!



# Faculty Development- Upcoming



## **Session #1:** **Academic Appointments & Promotions**

Overview of benefits of academic affiliation to career success, resources available to UMass Chan faculty, the promotions process and eligibility criteria; Discussion of rationale for pursuing promotion



## **Session #2:** **Faculty Professional Identity**

Overview of the "basic file" including CVs, narrative statements and letters of evaluation; Discussion of CVs and narrative statements as reflection of professional identity; Discussion of leveling up- moving from membership to leadership and increasing academic impact



## **Session #3:** **Scholarly Productivity**

Overview of the role of scholarship in academic advancement; Discussion of scholarship quantity and quality, what "counts" as scholarship and strategies to maximize productivity

## **\*NEW\*** Faculty Development Program: **Academic Faculty Success**

Academic Faculty Success (AFS) is a three-session program designed to provide UMass Chan faculty with **essential information about academic advancement** and promotion.

### **Program Details**

The program is delivered virtually and is open to faculty across all schools and campuses, and at all ranks and tracks. Each of the three sessions is designed as a "stand-alone" experience and faculty can join the one, two or three that are most relevant to them. The sessions are one-hour in length (**5:00-6:00pm**) and ample time will be provided for Q & A during each. AFS will be offered annually starting in September 2025.



# We want to communicate with you!

## Forwarding your @umassmed.edu emails

HOW TO: Forward UMass Chan Medical School emails to a different email address

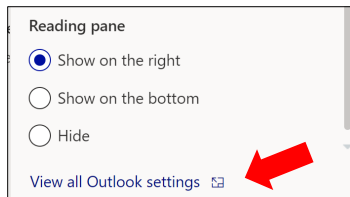
1. Go to Outlook on the web (you cannot do this using the Outlook app) <https://outlook.live.com/owa/> and sign in using your UMass Chan Medical School email address ( @umassmed.edu).

Forgot your UMass username or password? Contact the Help Desk: (508) 856-8643 or [umasschanhelpdesk@umassmed.edu](mailto:umasschanhelpdesk@umassmed.edu)

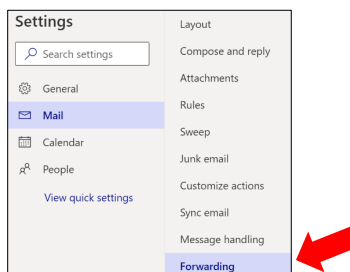
2. Once in your email account, click on the Settings gear located in the top right corner of the screen.



3. Click "View all Outlook settings" at the bottom of the menu.



4. Under Mail settings, choose "Forwarding"



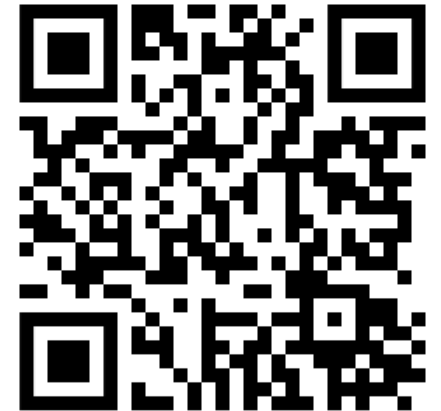
## Changing your preferred email

HOW TO: Change how UMass Chan Medical School communicates with you

1. Check your faculty profile. <https://profiles.umassmed.edu/search/>



2. Check the email address listed on your profile. This email is the one UMass Chan uses to send out important information, opportunities, and resources. If this email address is not one that you check regularly, request a change.



<https://www.umassmed.edu/ofa/about/newswire>