

THIS FORM IS FOR PREVIEW PURPOSES ONLY AND WILL NOT BE ACCEPTED FOR SUBMISSION.

PLEASE INITIATE FORM IN DOCUSIGN

FORM GSBS20: GRADUATE CHECK-OUT FORM

Please note that your thesis (MS) or dissertation (PhD) will not be published and you will not be certified to graduate until this form is completed.

Student Information

Student Name:

Completion Date:

Graduation Date:

Degree: PhD Biomedical Science MS Biomedical Science MS Clinical Investigation

PhD Track: Basic Biomedical Science Population Health Sciences N/A (not PhD)

Citizenship Status: International Student U.S. citizen or U.S. permanent resident/green card holder

Lamar Soutter Library

REQUIREMENT: All library material returned, and student has no outstanding fines or fees

Student has met requirement **Library Representative:**

Bursar's Office (PhD and MSCI students only)

REQUIREMENT: Commencement fee of \$280.00 must be paid online with a credit card [via PeopleSoft Campus Solutions](#). After logging in, click *Student Finances > Make a payment*. Fee is due regardless of Commencement participation. For question on submitting payment, email yi.chen@umassmed.edu or Kathy.Dion@umassmed.edu

Student has met requirement **Bursar's Office Representative:**

Financial Aid (U.S. citizens or U.S. permanent residents/green card holders only)

REQUIREMENT: If required, student has had exit interview. Students with outstanding loans **must** have an exit interview.

Student has met requirement **Financial Aid Representative:**

Immigration Services (International students only)

REQUIREMENT: Answer question, are you applying for OPT? Yes No N/A (not an International student)

Student has met requirement **Immigration Services Representative:**

Kate Lapane (CPHR students only)

REQUIREMENT: Student has returned CPHR equipment

Student has met requirement **Kate Lapane:**

GSBS Office Review

Parking/Access Control: ID/Parking Permit Change/Return and outstanding parking tickets

Thesis (MS) or dissertation (PhD) submitted for publication

Student has been cleared for thesis (MS) or dissertation (PhD) publication & graduation

GSBS Staff:

Date: