

Job Aid – Tips for Logging Into Legacy eIRB for UMassMemorial (Clinical) Users or Others on an External Network



## How Do Users Log Into the Legacy eIRB Archive While on the Clinical or Other External Network?

ALL Users

All Legacy eIRB Archive users must log into the platform while they are connected to the UMass Chan Medical School Network.

UMassMemorial (Clinical) users may experience difficulties logging into the Legacy elRB Archive if they are on the Clinical Network.

This Job Aid provides **instructions** for the user to log into the Legacy eIRB Archive while on the Clinical Network or other external network.

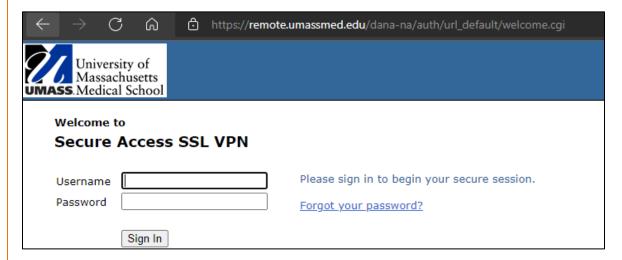
Because they are separate entities, UMass Chan (Med School) and UMassMemorial (Clinical) maintain their own separate computing networks with their own Single Sign On (SSO) processes.

Because the UMass Chan Legacy eIRB Archive is not part of the Medical School's SSO process, all Legacy eIRB users must log into the platform while they are connected to the UMass Chan Medical School Network.

Users may access the Medical School's Network while on the Clinical Network or other external network by:

- Clicking the following link: <u>remote.umassmed.edu</u>
- Alternatively, users may also copy and paste the link as written above into their web browser

The following should then appear in the web browser, where the user should enter their Medical School SSO username and password.



Once they are logged in to this site, they should then be able to navigate to the Legacy

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eIRB Archive, which can be found at this link: https://eresearch.umassmed.edu/OVPR

The user should then log in to the Legacy eIRB Archive using the username and password they used previously.

Please note that new users can no longer be added to the Legacy eIRB Archive at this time.

Also, as a reminder, access to the Legacy elRB Archive by study teams will end Friday, February 4, 2022 at 5pm.

Study Teams MUST have downloaded all necessary documents from the Legacy eIRB Archive by that date.



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## **Document Version History:**

Date	Status
10/29/2021	Initial Post