

Instructions for Preparing ALL PRESENTATIONS for HEALL Education Day

We are looking forward to our Second Annual HEALL Education Day on June 12, 2025. We thank you for submitting your work and works in progress. Our goal is to share your work on the day and to also feature them on a HEALL SharePoint site so that:

1. People can see your work, both those attending Education Day and those who could not
2. Those doing similar work can discuss what you are doing
3. Potential collaborators can reach out

How to prepare your presentations

[Oral Presentations: \(page 1\)](#)

[Poster Presentations \(page 2\)](#)

Oral presentation (live presentation at Education Day and a recorded oral abstract presentation available following Education Day)

- Prepare a power point presentation containing
 1. A title slide
 2. Disclosure slide
 3. Background literature slide that ends with your research question or intervention
 4. Methods-your intervention, and your analysis plan
 5. Results or anticipated results
 6. Conclusions
 7. Limitations
 8. Next steps

We will ask you to submit a narrated version of your PowerPoint presentation (see Steps 2 and 3 on a [HERE](#)) that we can post on the HEALL SharePoint site. We will post oral abstract presentations after HEALL Education Day. These narrated power point presentations should be 5-8 minutes each. We want these presentations to be submitted [HERE](#) by Thursday June 5, 2025.

Poster presentation

We want you to make a single power point slide into a poster. Enclosed below is a link with instructions on how to make a poster on a power point slide.

<https://www.youtube.com/watch?v=OGL406HY6lQ> (10 minutes)

There are multiple videos about how to do this, yet we want to give you access to one with clear instructions. At a minimum, your poster should contain the following sections:

1. A title and authors' section
2. Background literature section that ends with your research question or intervention
3. Methods-your intervention, and your analysis plan
4. Results or anticipated results
5. Conclusions
6. Limitations
7. Next steps

We are asking that you then print this out on a sheet of paper (standard size or legal paper). You can hand these out for those who come to talk with you about your poster.

For those doing posters, we are also asking you to prepare a narrated power point presentation for submission. We will post this and your poster on our HEALL SharePoint site. The recording should be 5-8 minutes. We want these presentations to be submitted [HERE](#) by Thursday June 5, 2025.

Preparation of your poster should prepare you to generate a slide for each section of the poster. Instructions as to how to turn this into a narrated power point presentation are available on our website (see Step 2).

Here is a YouTube video that covers the same material.

<https://www.youtube.com/watch?v=bP9VJ03s8Gw> (2 minutes)